

# Public Document Pack

**Democratic Services Section  
Chief Executive's Department  
Belfast City Council  
City Hall  
Belfast  
BT1 5GS**



20<sup>th</sup> November, 2012

## **MEETING OF STRATEGIC POLICY AND RESOURCES COMMITTEE**

Dear Alderman/Councillor,

In addition to those matters previously notified to you, the following item(s) will also be considered at the meeting to be held at 10.00 am on Friday, 23rd November, 2012.

Yours faithfully,

PETER McNANEY

Chief Executive

### **AGENDA:**

#### **3. Democratic Services and Governance**

- (c) Northern Ireland Local Government Association Conference, Exhibition and Awards Ceremony (Pages 1 - 12)

**To: The Chairman and Members of the Strategic Policy and Resources Committee**

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APPLICATION TEMPLATE

LOCAL GOVERNMENT  
**AWARDS**  
Page 5  
NORTHERN IRELAND

# AWARD CATEGORY DETAILS



## BEST LOCAL AUTHORITY SERVICE TEAM

Sponsored by Association for Public Service Excellence [APSE]

Submissions will be accepted from teams providing both larger scale services such as refuse collection, street cleansing, environmental health or leisure services, and smaller teams responsible for, for example, community safety, abandoned vehicles or cultural services.



## BEST EUROPEAN FUNDED LOCAL ENTERPRISE INITIATIVE

Sponsored by Northern Ireland Local Government Association [NILGA]

This award will be presented to a local authority or a group of local authorities who can demonstrate material success having worked individually or in clusters with local / social enterprises. By applying European investment in a manner that has innovatively added value to, and created greater sustainability for, a key sector or sectors of the applicants district/s. It will focus especially on the tangible impact and outcomes that the European funded project had at a local level and how it can be considered as an example of best-practice by other regions.



This award is part funded by the 2007-2013 Northern Ireland European Competitiveness and Employment Programme.



## BEST INITIATIVE BY A COUNCILLOR / COUNCILLORS

Sponsored by National Association of Councillors [NAC]

This award will be presented to the most innovative project led by a councillor or councillors which contributes to the well being of the local community. Entries will be accepted in relation to social, environmental or economic projects.



## BEST JOINT INITIATIVE

Sponsored by the Northern Ireland branch of the Society of Local Authority Chief Executives and Senior Managers [SOLACE NI]

This award will include all partnerships that councils have been involved in with councils or other organisations in the wider public, private or voluntary sector. This category highlights the benefits of collaborative working. Submissions should note the advantages gained from cases where councils and other organisations have worked together and the benefits to citizens, partners, councillors, staff and the wider community.



## BEST SUSTAINABLE DEVELOPMENT INITIATIVE - SUSTAINABLE ECONOMY

Sponsored by Northern Ireland Local Government Association [NILGA]

This award will be presented to the most innovative project or initiative demonstrating local government leadership and commitment to action on sustainable development principles. This should include projects focusing on an integrated approach to social, economic and environmental well-being within a target area. This year, we would particularly like to encourage projects focusing on local economic development, sustainable procurement, community environmental action or the green or social economy.



## EMPLOYEE OF THE YEAR

Sponsored by the William Johnston Memorial Trust [WJMT]

This category is intended to give public recognition to employees, who, through their enthusiasm, activities, innovation, commitment or other positive attributes, have made a commendable contribution to the performance of the council.



## HUMAN RESOURCE SERVICES AWARD

Sponsored by the Northern Ireland Joint Council for Local Government Services [NIJC]

The award recognises the valuable work undertaken by council human resources teams in supporting delivery of councils objectives. It will be awarded to the human resources team that demonstrates development and implementation of human resources strategy aligned to corporate objectives, clear evidence of leadership by senior human resources management, positive engagement with trade unions and other key stakeholders and impact on organisational performance.

# CATEGORY AND CONTACT DETAILS

Each submission must have a title and one of the categories on the previous page must be included in the relevant section of the application form. Submissions may be entered for more than one category, in this case all categories entered must be included. Contact details for the author of the submission must be clearly entered. Projects submitted to these awards must have commenced after 31st December 2009. All completed forms must be emailed to pbrennan@apse.org.uk by 4.00pm on Friday 14th December 2012. An email receipt for your entry will be sent, if you do not receive a formal receipt by email within two working days, please contact Phil Brennan at APSE on 0161 772 1810.

## **PROJECT, SERVICE, TEAM OR INDIVIDUAL NAME:**

## **AUTHOR'S NAME:**

## **AUTHOR'S POSITION:**

## **AWARD CATEGORY (SEE PAGE 2):**

## **COUNCIL / ORGANISATION:**

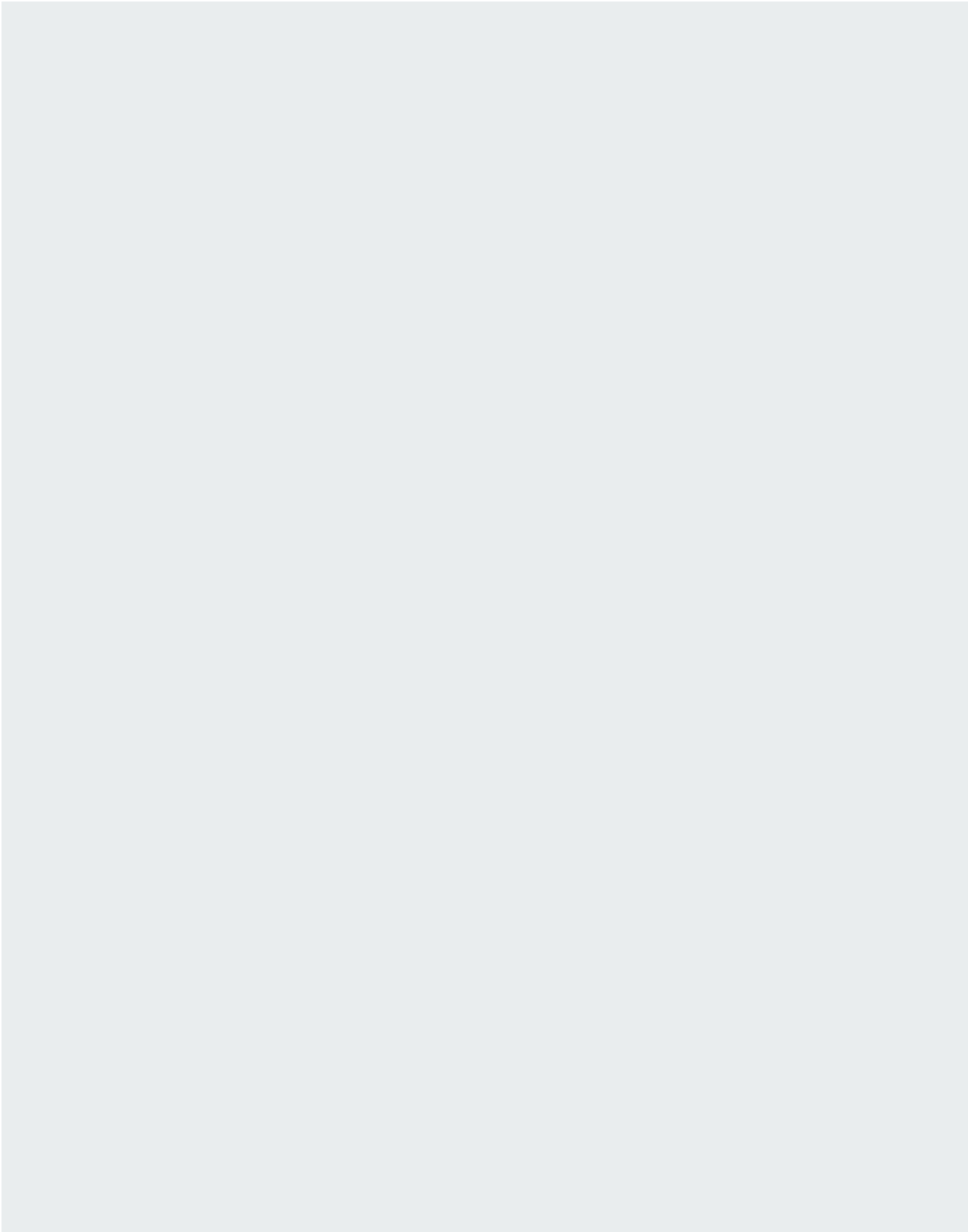
## **ADDRESS:**

## **TELEPHONE NUMBER:**

## **EMAIL ADDRESS:**

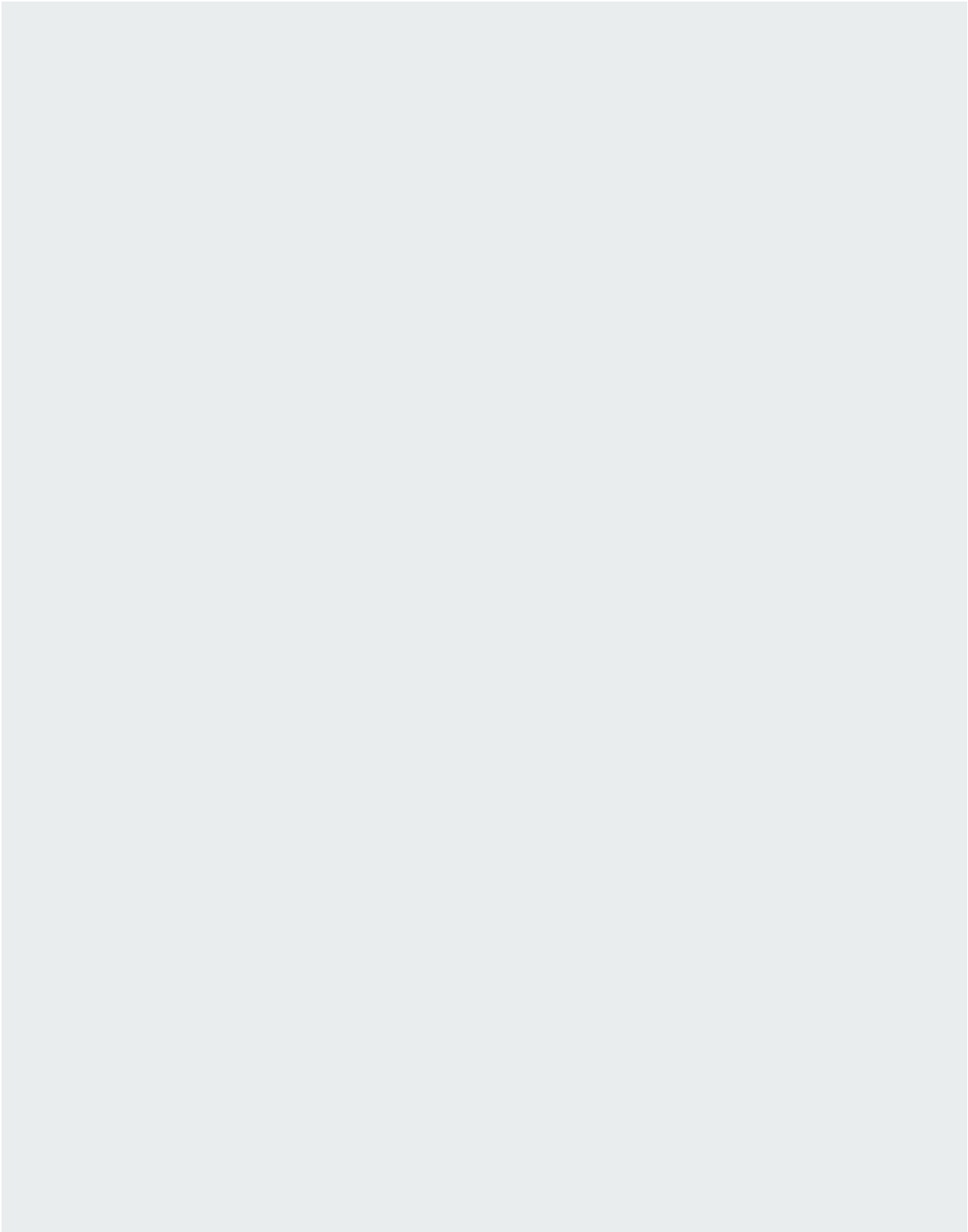
# SECTION 1 : EXECUTIVE SUMMARY

An Executive Summary is compulsory and will be included in the awards booklet produced for the awards dinner. If you do not include an appropriate summary (of up to 150 words, within the overall 2000 word count limit) promotional details of your entry will not be highlighted in the booklet should you reach the final. This should be a short précis of the key points from the overall submission.



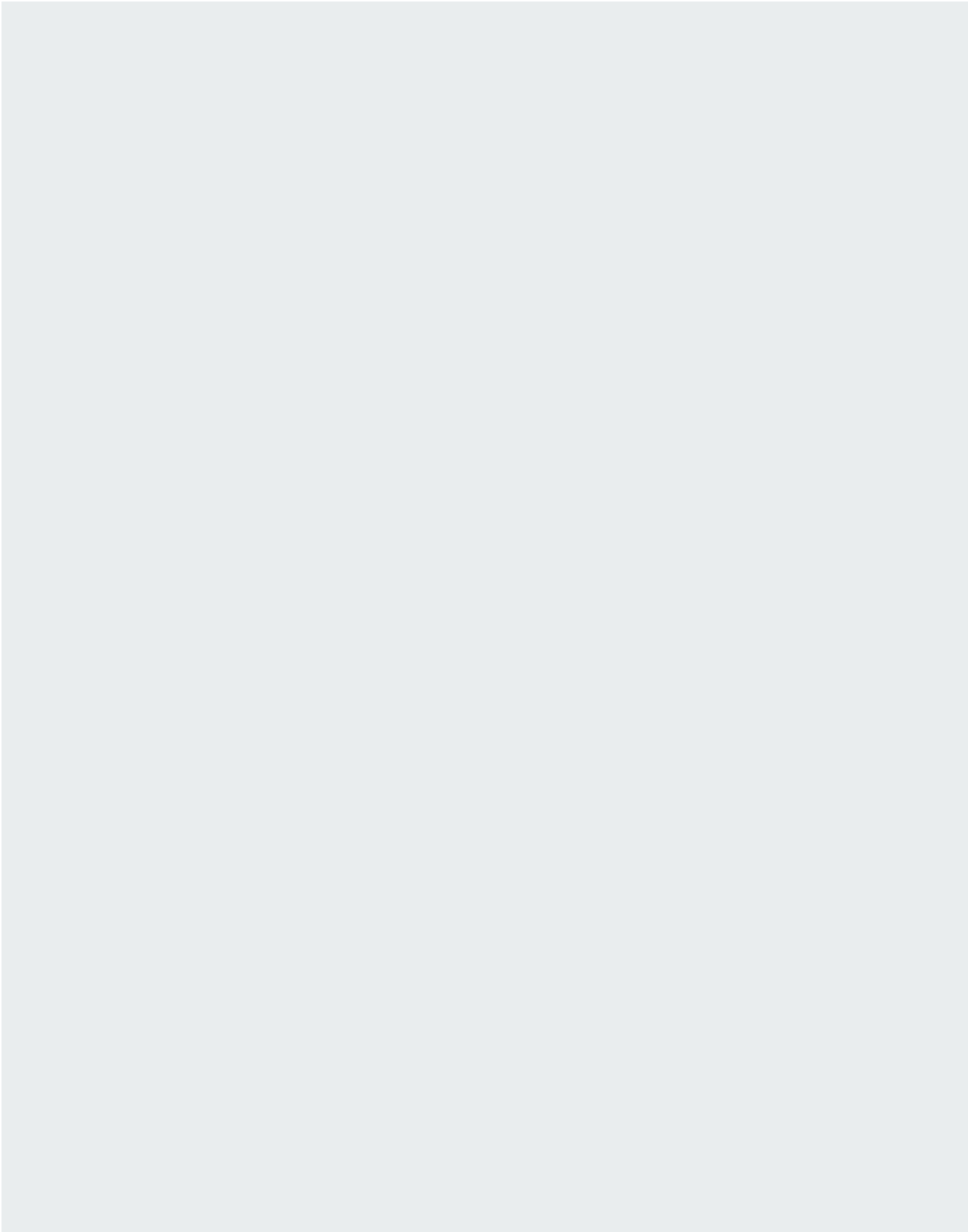
# SECTION 2 : BACKGROUND

This should provide an overview for your submission detailing the historical context and the key issues identified for action.



# SECTION 3 : IMPROVEMENTS ACHIEVED

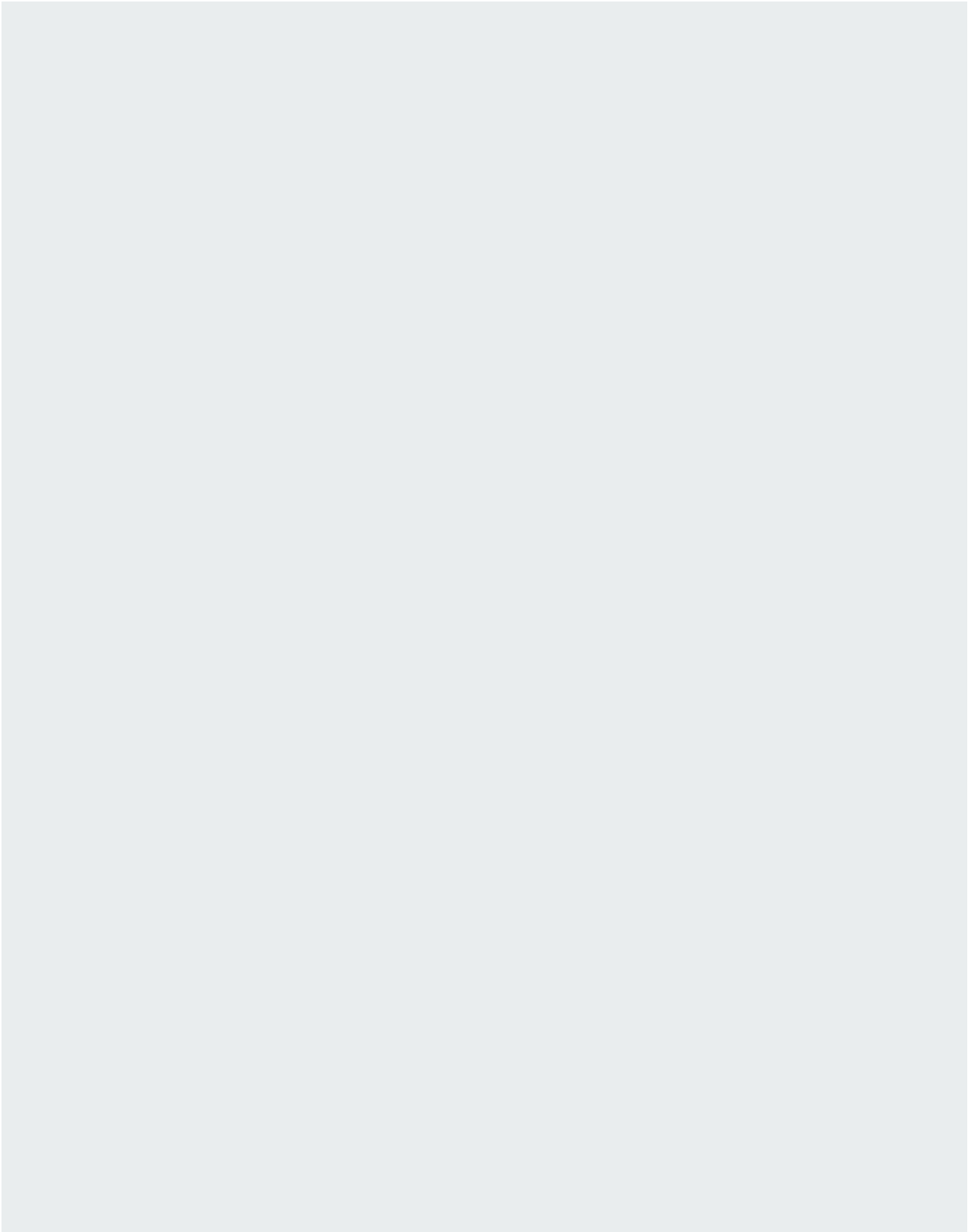
This section should promote the achievements of the initiative, service or individual through a range of source evidence such as customer feedback, performance outcomes, internal/external benchmarks or management data.





# SECTION 4 : FUTURE TARGETS AND GOALS

This section should include aims/targets for the future, any proposed or considered changes impacting from change of circumstances on the service, team or individual and how they will develop in coming years.



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